

FORMS OF PROMOTIONAL MATERIALS ALLOWED IN PASAŻ MURANÓW AND
BASIC STEPS FOR THEIR PLACEMENT

- I. Design and placement of adhesive insert in advertisement signboard in the place dedicated to a particular premises / FOLPLEX Company tel. +48 516 005 933 – Paweł Szewczyk¹.
- II. It shall be allowed to install „one way vision” foil in the premises located on the +1 floor /lower window panes/. Inserting any other elements shall be prohibited. They shall be removed without notifying a tenant, at their expense and risk.
- III. Posting the basic data of the company on the website of Pasaż Muranów Patryk Rydzik tel. +48 792 065 517 /free of charge/.
- IV. Installation of signboards above a storefront – upon a written notification submitted to the Management Board. Signboard cannot exceed the storefront borders /stone must be left visible/.
- V. Any other promotional materials, e.g. semaphore, shall be allowed only upon a Management Board’s consent.
- VI. According to the Regulations for Maintenance of Pasaż Muranów, it shall be forbidden to place any A-boards, flags and any other promotional materials of similar kind. /According to the latest resolution adopted, it is allowed to place black A-boards for chalk writing only by the premises that run catering business/.
- VII. To place advertisement on the stone facade (only 3D backlit lettering is allowed for PLN 100 net monthly per a square meter), the following actions are needed:
 1. To submit application to the Management Board concerning issuing permission for placing such advertisement.
 2. To attach advertisement visualization.
 3. To attach an advertisement technical draft:
 - a. dimensions,
 - b. fixing method,
 - c. backlight method,
 - d. power supply method,
 - e. technical specification /materials used/.
 4. To submit a written consent of the owner of the premises for mounting advertisement.
- VIII. It shall be allowed for the tenants of premises located on the +1 and -1 floor to install suspended backlit signboard of 30 x 60 /height x width/ on the external suspension of the building. The cost of using our electrical mains shall be PLN 30 per month. Advertisement shall be mounted to the ceiling with two pins of 6 mm diameter, drilling the metal shield on which a signboard with feet of 8 cm length shall be fixed. After leaving the premises, the tenant shall be obliged to remove advertisement and restore the

¹ Due to the warranty, any works related to the replacement of adhesive inserts shall be carried out against payment by FOLPLEX Company. A single net cost of PLN 100 for the signboard surface.

original condition of the ceiling's metal elements.

IX. It shall be also allowed to place promotional materials on the stair protection shields (if space is free). The cost of one rectangle shall equal PLN 50 net per month. Upon receiving a positive decision, documents necessary for concluding agreement shall be delivered: Tax Identification Number NIP, National Business Registry Number REGON, National Court Register KRS.

Once the agreement is prepared and signed by the Management Board and the tenant, it is allowed to mount advertisement. The following elements shall be taken into consideration:

1. Electrical connections of the advertisement to the existing electric mains shall be made by the person qualified in installation of electrical equipment (a copy of qualification certificate shall be delivered to the administration office prior to the planned installation) and under supervision of duty electrician: tel. +48 501 099 400. When the changes are made, technical conditions of installation shall be checked, including inspection of electrical connection regarding efficiency of its connections, equipment, anti-shock protection, resistance of wiring insulation, etc.
2. Advertisement shall be mounted in non-invasive way, i.e. it is forbidden to drill holes in stone and other elements of the building fitting out. For damaged stone elevation panel or any other damaged part of the elevation a fee, depending on the dimensions of stone or damaged element, shall be charged (plus the costs of replacement and repair). 3D lettering shall be fixed using the existing grouting. It is forbidden to fix 3D lettering with anchor bolts or any other similar elements. Similarly to signboard mounting, it is advised to use pins and anchor them in concrete, using grouting between elevation panels. In the event of advertisement breaking, its owner shall take responsibility. It is also strictly forbidden to lead power supply cable to power up any advertisement placed on the exterior elevation of the building. Cable shall be hidden and non-accessible, and every connection shall be made within the dedicated junction box. Any connections made in improper manner (e.g. only covered with insulation) and noticed by the duty electrician shall be disconnected without notifying the tenant and at the tenant's expense.
3. Due to the elevation stone, it is advisable to prepare an aluminum frame or a proper protection to keep the elevation clean (rust).
4. After termination of the agreement and disassembly of advertisement, the advertisement owner shall be obliged to restore the elevation to its original condition, and especially to clean the elevation stone from any residuals, disassembly one vision foil and clean all windows on which the foil was fixed, disassembly any photos of advertisement in the signboard, replace the metal panel mounted under the ceiling. If the owner fails to do so, the administration body will perform the above mentioned works at the expense and risk of the person leaving the premises.

Please also read and comply with the applied REGULATIONS FOR MAINTENANCE OF HOUSING COMMUNITY and ASA7 MURANÓW.

INSTALLATION OF EXTERNAL EQUIPMENT /AIR CONDITIONING OR OTHER/

Upon the Management Board's consent for installation of equipment or any other objects on the roof, it is allowed to proceed with installation. However, the below mentioned issues shall be taken into consideration:

All the external equipment, such as external air conditioning unit, should be installed on the top roof, as close to Al. Jana Pawła II Street as possible and perpendicularly to it. This also shall apply to any fans that need to be additionally protected with the shields from the side of the residential buildings. Fans also need to be located in the place allowing appropriate performance of other devices on the top roof (their fumes and residuals cannot disturb work of other devices). The unit and its wiring must be mounted to the concrete blocks and freely placed on the inverted roof. Piping (e.g. to the forced ventilation) needs to be mounted in like manner.

The wiring of air conditioning unit that goes out from the venting chimney, should vertically go down, and wiring that reaches the horizontal part of the roof, should be lead along the roof /preferably in the metal raceway/ perpendicularly to Al. Jana Pawła II Street. The chimney output must be protected to block water seeping inside the chimney.

It is forbidden to drill the roof or any other objects being the part of the building fittingout, to install pipes, wires, external air conditioning units or ventilation units.

FIRE SAFETY REQUIREMENTS FOR RESTAURANT PREMISES

According to the Regulation of the Minister of Internal Affairs and Administration of June 7, 2010 on fire protection of buildings and other building structures and areas, buildings shall be equipped with a fire extinguisher meeting the requirements of the Polish standards for fire extinguishers.

The type of fire extinguishers shall be adapted to extinguish fires that might appear in the building:

A – solid materials, usually of organic origin, that generate red-hot coals while being burnt;

B – liquids and melting solid materials;

C – gases;

D – metals;

F – fats and oils in kitchen equipment.

One weight unit of extinguishing agent of 2 kg (or 3 dm³) in the fire extinguishers shall be calculated for every 100 m² of the surface of building fire area that is not protected by the fixed firefighting systems (excluding events defined in the specific regulations):

1. qualified for the category of threat to human life and health ZL I, ZL II, ZL III or ZL IV.
2. production and warehouse of fire load density over 500 MJ/m².
3. including areas with danger of explosions,
4. for every 300 m² of the fire area surface not listed in point 1, except one qualified for the category of threat to human life and health ZL IV.

Fire extinguishers must be located in the buildings in easily accessible and visible places, in particular:

- at the entries to buildings,
- in staircases,
- in corridors,
- at outdoors,
- in places not exposed to any mechanical damages and heat sources (furnaces, heaters),
- in multi-floor buildings – in the same location on every floor (if possible).

The following conditions need to be fulfilled while locating fire extinguishers:

1. distance from every place in the building, in which a person may stand, cannot be greater than 30 m.
2. an access of min. 1 m to the fire extinguisher must be kept.

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The wiring of air conditioning unit that goes out from the venting chimney, should vertically go down, and wiring that reaches the horizontal part of the roof, should be lead along the roof /preferably in the metal raceway – fixing to roof, as above/ perpendicularly to Al. Jana Pawła II Street. The chimney output must be protected to block water seeping inside the chimney /photo/. Wires in the air shaft shall be in inflammable insulation.

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